

MINUTES OF MEETING

Name of Meeting	Ordinary Frankton Parish Council Meeting
Date, Time and Venue of Meeting	Tuesday 22 nd July 2025 at 7pm in Bourton Village Hall
Meeting Chair	Cllr Bert Mitchell BM)
Minute Taker	Helen Stewart (HS)
Attendees	Cllr Lizzie Smith, Cllr Mark Thompson & Cllr Adrian Gardner
Apologies from those summoned	
Absent	Cllr Tracy Doherty
Local Authority Representatives	None

Public Forum

No comments

Agenda Number	Minute	Actioner	Date
1.	Apologies No apologies	No Action	
2.	Declarations of Interest There were no declarations of interest made.	No Action	
3.	Minutes of the Previous Meeting The minutes of the ordinary meeting which took place on the 27 th May 2025 were agreed unanimously as a true and accurate record. A copy was signed by Cllr Mitchell. The minutes of the annual meeting which took place on the 27 th May 2025 were agreed unanimously as a true and accurate record. A copy was signed by Cllr Mitchell.	No Action	
4a.	Actions From the Minutes A professional assessment of the sickly chestnut tree was received by Tom Rodgers Tree Services who recommended removing it. This was agreed unanimously. Cllr Smith is to co-ordinate with the contractor on this matter and the Clerk will pay the bill.	LS	ASAP
4b.	The AED has been purchased and passed to Cllr Gardner who will arrange it's installation on the exterior wall of the Friendly Inn. The Clerk will register the device on the Circuit. Further to this, Cllr Gardner will arrange for a first aid and training session to held in the pub.	AG HS	ASAP
4c.	The Clerk will order a laptop similar to the spec she uses for the Clerk's role in Stretton.	HS	ASAP
6.	Planning R25/0590 - For: Class Q – Change of Use (and Associated Building Operations) of 2 No. Buildings at Fishpools Farm To 5 No. C3 Dwellings The following comment was agreed by a majority of councillors. Cllr Gardner abstained. Frankton Parish Council wishes to draw the attention of WCC to the single-track lane which is already in poor condition. It had concerns that the traffic to the property would increase and cause further deterioration of the highway.	HS	ASAP
7.	Advertisement: Parish Clerk and RFO The advertisement is already in the bus shelter. The Parish Clerk will add it to the website and request that WALC advertise it via their website. Any interviews will be held by a minimum one councillor and the clerk.	HS	ASAP
8	Finance The payments list for July 2025 was agreed unanimously following a proposal from AG which was seconded by BM:	No Action	

	Helen Stewart – Clerk - £255.00 Adrian Gardner – Room Rent Reimbursement - £18.00		
9.	Correspondence None		
10.	Any Other Business WCC Devolution		
11.	Date of Next Meeting Ordinary Meeting – Tuesday 23 rd September 2025 – 7pm	No Action	

Meeting closed at 7.50pm